Forklift Operator Skills Test

Employee's Name: _____

Tester's Name: _____ **Date:** _____

Control Familiarity	Pass	Fail
Forward, neutral, and reverse gear positions	☐	☐
Tilt and lift control positions	☐	☐
Fork adjustment notches	☐	☐
Propane shut off locations	☐	☐
Horn location	☐	☐
Emergency brake locations	☐	☐
Side shift control	☐	☐
Capacity Tag	☐	☐
Electric Charging Operation	☐	☐
Fork extend control	☐	☐
Starting Forklift	**Pass**	**Fail**
Check area around forklift to insure nothing is resting against it	☐	☐
Check position of control levers prior to turning on ignition	☐	☐
Check for pedestrian traffic before moving the forklift	☐	☐
Driving Skills	**Pass**	**Fail**
Drive forward and turn without load	☐	☐
Drive backward and turn without load	☐	☐
Drive forward and turn with load	☐	☐
Drive backward and turn with load	☐	☐
Drive on incline uphill	☐	☐
Drive on incline downhill	☐	☐
Approaching load	☐	☐
Picking up load	☐	☐
Tilting load	☐	☐
Lowering load	☐	☐
Stacking load	☐	☐
Drive with forks six inches or lower to floor	☐	☐
Dock Plate	☐	☐
Parking Skills	**Pass**	**Fail**
Forks lowered to floor	☐	☐
Mast tilted forward	☐	☐
Controls placed in neutral	☐	☐
Parking brake set	☐	☐
Ignition turned off	☐	☐

If you checked "fail" for any of the items above, the forklift operator must be retrained and retested before he/she can be recertified. If you checked "pass" for **all** of the questions above, recertification may be issued for his/her current, applicable license(s).