

## CONTRACTOR SAFETY NOTICE

The Occupational Safety and Health Administration (OSHA) "Hazard Communication" Standard (29 CFR 1910.1200) mandates that employees, including contractors, are informed of the hazards and hazardous chemicals present in the workplace. Hazardous materials are used throughout operational areas of the facility. A Hazard Communication Program which includes Safety Data Sheets (SDSs), a hazardous chemical inventory and designated labeling protocol has been developed for the facility. These materials are made available for both employee and contractor use to promote a safety conscious work force and ultimately a safe and healthy workplace.

### Contractors will adhere to the following protocol.

Check-in/out - Contractors will check-in and check-out at the main office upon arrival and departure to maintain accurate account of contractors in the facility. Hazard Communication - Contractors are encouraged to review the facility Hazard Communication Program, MSDSs, hazardous chemical inventory and labeling protocol when further information is needed on the hazardous chemical used in the workplace. SDS are located \_\_\_\_\_. Other documents are located with Safety Supervisor and may be requested through contacting \_\_\_\_\_. Contractors, who work with hazardous chemicals, are required to be covered under their employer's Hazard Communication Program. If the contractor brings hazardous chemicals into the facility, MSDSs will accompany these materials and be provided to the Safety Supervisor.

**Personal Protective Equipment** - Will be worn, as required, throughout operational areas of the facility.

**Smoking** - Prohibited in all areas of the facility.

**Emergency/Chemical Spill** - Notify area supervisor immediately.

**Fire Alarm** - Exit the facility immediately and inform \_\_\_\_\_ of your location.

ANY WILLFUL OR REPEATED VIOLATIONS OF THESE REQUIREMENTS WILL RESULT IN IMMEDIATE CONTRACTOR REVIEW AND POTENTIAL CONTRACT CANCELLATION.

I hereby certify that I have read and understand this Contractor Safety Notice and have informed other contractor co-workers of these requirements.

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor/Authorizing Person (Print): \_\_\_\_\_

Signature: \_\_\_\_\_