



**Department of
Motor Vehicles**

Dealer Compliance Clinic



Designed to instruct motor vehicle dealers on how to properly conduct business

NOTE: This presentation is not comprehensive.
You are expected to review and understand all statutory and
regulatory requirements as well as all VERIFI messages.

JUNE 15, 2026

Purpose

- ❑ To instruct motor vehicle dealers on compliance with laws, regulations, and policies of the Department of Motor Vehicles and New York State.
- ❑ To demonstrate proper use of the VERIFI System.
- ❑ To answer questions.
- ❑ This presentation is not comprehensive. You are expected to review and understand all statutory and regulatory requirements as well as all VERIFI messages.

Introduction

What was needed when your business was approved as a Registered Motor Vehicle Dealer must be continually maintained after approval:

- 1. Place of business**
 - ☐ Lease and/or Sub-Lease
 - ☐ Required Signage
 - ☐ Display Lot
 - ☐ Office
- 2. Supplies**
- 3. Dealer/Transporter Plates**
- 4. VERIFI Account**



Department of
Motor Vehicles

VERIFI



Dealers are required to use the VERIFI System to, among other things, transfer ownership of all vehicles and record vehicle sales

VERIFI

VERIFI = Vehicle Electronic Reassignment and Integrated Facility Inventory

- ❑ Eliminates the paper Book of Registry (Boat and ATV sales are not entered into VERIFI and have separate Book of Registry requirements).
- ❑ On-demand reports and receipts
 - ❑ Reports can be downloaded in several formats from most VERIFI screens. Formats include CSV, XLS, XLSX and PDF
- ❑ Extensive on-demand training, video tutorials and user manuals
- ❑ Dealer-specific dashboards and reports

VERIFI

Functionality:

- ❑ Book of Registry – digital and Web-based through VERIFI
- ❑ Retail Certificates of Sale (eMV-50)
- ❑ Wholesale Certificates of Sale (eMV-50W)
- ❑ Temporary Certificates of Registration (MV-50TCR) – generated by the VERIFI system
- ❑ Dealer Plate Logs for Plate Issuance dealers
- ❑ Ordering MV-50 and MV-93 documents – facilities must order these documents through VERIFI's online ordering feature

VERIFI Common Violations

COMMON VIOLATION: Not adding a vehicle into the Book of Registry (BOR) upon receipt. This requirement protects not just the consumer but the dealer as well.

- When a vehicle is added to the dealers' VERIFI Book of Registry, VERIFI runs a series checks that can help prevent issues when the vehicle is sold
 - VERIFI will:
 - Validate that a New York State title has not been replaced by a duplicate
 - Decode certain information from the VIN
 - Ensure the same vehicle is not in another dealer's BOR
 - Check if the vehicle been reported stolen

VERIFI Rules

- ❑ Dealers are required to enter ALL motor vehicles into the VERIFI Book of Registry that the dealer acquired for the purpose of sale
 - ❑ Vehicles must be entered into the VERIFI Book of Registry upon receipt or acquisition
 - ❑ Dealers are required to issue an Electronic MV-50 to transfer ownership of motor vehicles

VERIFI Common Violation

Common Violation: Issuing secure paper MV-50s for inappropriate reasons (Reminder: The only permitted reasons for issuing a secure paper MV-50 are: Power Outage, Internet Outage, Correction/Retain Original Sale Date, or for a dealer partner Private Sector Partner Outage)

Examples of improper issuance of a secure paper MV-50 includes the following:

- Issuing a secure paper MV-50 on a lease buyout (See VERIFI TIP of the week #46.)
- Choosing “Correction/retain original sale date” when issuing a secure paper MV-50 when no eMV-50 had previously issued (this option should only be used to correct a problem with a *previously issued* eMV-50)
- Issuing a secure paper MV-50 when a dealer sells a vehicle and there is no office staff available to complete the transfer in VERIFI

VERIFI Common Violation

Common Violations: VIN Mismatch

- Dealers are required to have all relevant documents in hand upon transferring a vehicle in VERIFI
- Confirm that all paperwork is for the correct vehicle
- ENSURE NO VIN TYPOS

VERIFI Common Violation

Common Violation: Insurance Validation Errors

- Dealers are required to have a valid insurance card when issuing a TCR:
 - **Effective on (or prior to) the date the vehicle is transferred in VERIFI**
 - Issued in the same name(s) of the registrant(s)
 - Issued for VIN shown on the ownership document
- Dealers must make certain that they have entered the correct date of insurance, as reflected on the proof of insurance in hand
- Failure to do so can have catastrophic and long-term consequences for consumers, potentially resulting in an insurance lapse, possible license suspension, and potential civil penalties

VERIFI Common Violation

Common Violation: Not Maintaining Inventory Appropriately

- Dealers are responsible for maintaining an accurate and current inventory in VERIFI of the vehicles they have purchased and sold
- Vehicles that are sold but unaccounted for in VERIFI (typically when a secure paper MV-50 is used) will remain as AVAILABLE in a dealer's active inventory despite already being sold
 - Secure paper MV-50s must be entered into VERIFI
- Failure to maintain accurate vehicle inventory records may lead to enforcement action and an inability to sell a vehicle that isn't properly entered into VERIFI
 - Neither the VERIFI helpdesk nor DMV can resolve these issues immediately
 - Do not call DMV if these issues arise

VERIFI Common Violation

Common Violation: Not reading VERIFI messages

- DMV communicates with dealers via VERIFI messages and Tips
- In an effort to facilitate compliance, DMV proactively communicates tips and common violations over the VERIFI network
- READ THESE MESSAGES!

VERIFY Common Violation

Common Violation: Compounding Errors

Attempting to correct an error may easily create new problems or make existing ones more difficult to solve for both you and the consumer.

Once an error is identified, it's crucial to contact DMV ASAP!

DMV is far more likely to pursue administrative action from consumer complaints.

Book of Registry Errors - contact the Investigative Analysis Unit at (518) 474-2795 (Option 4)

- eMV-50s and Duplicate VIN Errors

Plate Issuance Program Participants - contact the Registration Services Unit (RSU) at (518) 473-8889

- Application and plate transfer questions
 - DMV issuing office paperwork rejections
 - Vehicle left the lot with two different plates, or an incorrect VIN
 - Voided ITPs
- Ownership Errors and canceled deal questions – contact the Title Bureau at (518) 486-4714

Private Sector Partners MUST contact the Partnering Program Unit at (518) 486-5368 (Option 1)

Book of Registry

Multiple search categories:

- ☐ VIN
- ☐ Classification
- ☐ Make/Model/Year
- ☐ Multiple vehicle status
 - ☐ Available
 - ☐ Sold
 - ☐ Etc.
- ☐ Multiple date categories

The screenshot displays the 'Book of Registry' web application. On the left is a dark blue sidebar with navigation links: Home, Message Center, Book of Registry (active), Transfers, Book Orders, Book Returns, Book Inventory, Plates & ITPs, Reports, Payments, User Management, and Facility Management. The main content area has a search bar at the top with the text 'Search by VIN, Stock Number, Color, Make, Model'. Below the search bar is a 'Book of Registry' section with tabs for 'Vehicles Inventory', 'Under Review Vehicles', and 'Deleted Vehicles'. The 'Vehicles Inventory' tab is selected, showing a table of 13,263,028 results. The table has columns for Facility Name, Facility Number, Facility Region, VIN, Stock #, Classification, Make, Model, Model Year, Body Type, Status, Date Added to BOR, Last Updated Date, and Last Updated By. The first few rows of the table are visible, showing various facilities like SNORAC LLC, SILVER STAR MOTORS, and INTERSTATE TOYOTA. At the bottom of the page, there is a footer with the text 'About Vanguard | About VERIFI | ©2018-2025 All rights reserved.'

FACILITY NAME	FACILITY NUMBER	FACILITY REGION	VIN	STOCK #	CLASSIFICATION	MAKE	MODEL	MODEL YEAR	BODY TYPE	STATUS	DATE ADDED TO BOR	LAST UPDATED DATE	LAST UPDATED BY
SNORAC LLC	7056112	Buffalo	1FT7W2B17NEG27191	7V3FJ0	Used	Ford	F25	2022	Pick-Up Truck	Available	02-11-2025 11:15 AM	02-11-2025 11:15 AM	SAHIEM GRIFFIN
SILVER STAR MOTORS	7125574	Jamaica	W1NGMOK9S9SN11333	250992T	New	Mercedes Benz	EQE300W4	2025	Van Truck	Available	02-11-2025 11:15 AM	02-11-2025 11:15 AM	VERONICA JONES
INTERSTATE TOYOTA	7104407	Yonkers	STDJRKECXSS244196	-	New	Toyota	SIENNA	2025	Mini-Van	Available	02-11-2025 11:15 AM	02-11-2025 11:15 AM	BRIANA POSADAS
DAVIDSON FORD	7119297	Syracuse	1FMCUJGN6SUA16567	C2587410	Used	Ford	ECP	2025	Suburban	Available	02-11-2025 11:15 AM	02-11-2025 11:15 AM	KAREN WHEELER
GREAT LAKES HONDA CITY	7130628	Syracuse	5FPYK3F55N8010576	54503A	Used	Honda	RGL	2022	Pick-Up Truck	Available	02-11-2025 11:15 AM	02-11-2025 11:15 AM	Michelle Mancini
DAVIDSON VANS	7087507	Yonkers	1FTYR3XM3JKA32319	11204	Used	Ford	T-250	2018	Van Truck	Draft	02-11-2025 11:15 AM	02-11-2025 11:15 AM	Josh Lieberman
LEXUS OF QUEENS	7101988	Jamaica	1JTJ7BCDX4R5035265	Q241651	New	Lexus	GX550	2024	Suburban	Available	02-11-2025 11:15 AM	02-11-2025 11:15 AM	Amanda Malave
NESCO BUS AND TRUCK SALES INC	7094495	Melville	ALUZABRF01CVP0135	246092T	New	Thomas Built Buses	191T5	2026	Bus (Ornibus)	Available	02-11-2025 11:15 AM	02-11-2025 11:15 AM	Frank Ptasin
ALANS AUTOS LLC	7061641	Melville	STDSEKFCSP5085017	-	Used	Toyota	SNA	2023	Suburban	Available	02-11-2025 11:15 AM	02-11-2025 11:15 AM	Erwin Coronado
WEST HERR TOYOTA OF ROCHESTER	7128096	Buffalo	1G1FBWRS0M0104288	COE2503498	Used	Chevrolet	CAM	2021	Two-Door Sedan	Available	02-11-2025 11:15 AM	02-11-2025 11:15 AM	Maria Syouthum

Transfers

Track sales

Multiple Search Categories:

- ❑ VIN
- ❑ Transaction Number
- ❑ Transfer Type
- ❑ Sale Type
- ❑ Multiple date categories

Department of Motor Vehicles

VERIFI

Search by VIN, Stock Number, Color, Make, Model

Search

Home

Message Center

Book of Registry

Transfers

Book Orders

Book Returns

Book Inventory

Plates & ITPs

Reports

Payments

User Management

Facility Management

Enter Facility Name/Number

Clear

Transfers > All Transfers

Transfers

Download Options

Instant All-Transfers Download

View all Transfers

Under Review Transfers

View all Transfers

Show Filters

1 - 10 of 16,096,173 results

SELLING FACILITY NAME	SELLING FACILITY NUMBER	SELLING FACILITY REGION	PURCHASER NAME	PURCHASING FACILITY NUMBER	VIN	TRANSACTION NUMBER	TRANSFER TYPE	SALE TYPE	TRANSFER DATE	STATUS	IN-STATE/OUT-OF-STATE	LAST UPDATED DATE	LAST UPDATED BY
WEST HERR AUTO EXCHANGE INC	7097327	Buffalo	WEST HERR CRLR DOG JEEP RAM OF LOCKPORT	7024869	3GNKB0R43P970326	EW4843432025	Wholesale	-	02-11-2025 11:34 AM	Submitted	In State	02-11-2025 11:34 AM	Alicia Vogl
JIMENEZ MOTORS CORP	7032825	Melville	PASCUAL ANDRES PASCUAL		5J8RMH105FL04527	E102172782025	Retail	Used	02-11-2025 11:34 AM	Submitted	In State	02-11-2025 11:34 AM	Hermilio Jimenez
TANKS AUTO SALES INC	7107656	Syracuse	ryen peabick		JMBL1LP2D769257	E102172772025	Retail	Used	02-11-2025 11:34 AM	Submitted	In State	02-11-2025 11:34 AM	derek e lahti
VOLKSWAGEN OF HUNTINGTON	7103140	Melville	VW CREDIT LEASING LTD		JUVV8B7AX08M190928	E102172762025	Retail	New	02-11-2025 11:33 AM	Submitted	In State	02-11-2025 11:33 AM	Nelife Draughts
WEST HERR CHRSLR DOG JEEP RAM FIAT ROCHES	7026331	Buffalo	NYDIARA T WATKINS		3CARJ0669NT18671	E102172752025	Retail	Used	02-11-2025 11:33 AM	Submitted	In State	02-11-2025 11:33 AM	BARBARA SHWARTZ
KARP KIA	7103267	Melville	BRIAN T JASZCZAK		5KYP9DHC5NG196862	E102172742025	Retail	Used	02-11-2025 11:33 AM	Submitted	In State	02-11-2025 11:33 AM	Ginamarie Bonero
VALLEY CADILLAC	7032691	Buffalo	VALLEY CADILLAC		1G6DS56K35G10799	E102172732025	Retail	New	02-11-2025 11:33 AM	Submitted	In State	02-11-2025 11:33 AM	LIZ SOLOMON
ADVNTG HYUNDAI ADVNT GENIS OF NRTH SHORE	703438	Melville	SPITZER CHEVROLET NORTHFIELD		KM1RC8A3XRU167063	EW48434302025	Wholesale	-	02-11-2025 11:33 AM	Accepted	Out Of State	02-11-2025 11:33 AM	ANGELA COPPOLA
RALLYE BMW	7098771	Melville	RALLYE BMW		WBSDZ0C04CN00968	E102172722025	Retail	New	02-11-2025 11:33 AM	Submitted	In State	02-11-2025 11:33 AM	Victoria Gonzalez
ALLIED CAR SALES	7021707	Melville	jhe motors inc		JTDBJHEE8B103589	EW48434302025	Wholesale	-	02-11-2025 11:33 AM	Accepted	Out Of State	02-11-2025 11:33 AM	MICHAEL LARSEN

1 - 10 of 16,096,173 results

Jump to Page: 1 2 3 4 ... 1,609,616 1,609,617 1,609,618

Support / Help

Book Inventory

Used to track Secure Paper MV-50 usage.

Reminder: Secure Paper MV-50s must be entered into VERIFI.

Department of Motor Vehicles VERIFI

Search by VIN, Stock Number, Color, Make, Model

Home Message Center Book of Registry Transfers Book Orders Book Returns Book Inventory Plates & ITPs Reports Payments User Management Facility Management

Book Inventory > Dealer Inventory > MV-50 Book Inventory

Book Inventory

Dealer Inventory DMV Warehouse Inventory

MV-50 Book Inventory MV-50W Book Inventory MV-93 Book Inventory

MV-50 Inventory

VS Books Available & In Use Used Clear Filters

1 - 10 of 12,262 results

FACILITY NAME FACILITY NUMBER FACILITY REGION BOOK NUMBER SHIPMENT DATE RETURN DATE STATUS VS BOOKS LAST UPDATED DATE

BOB JOHNSON TOYOTA	7128433	Buffalo	62483302	06-16-2021 10:14 AM	-	Available	Yes	06-29-2021 09:32 AM
ACURA OF ROCHESTER	7113263	Buffalo	62368552	05-28-2020 09:18 AM	-	Available	No	08-16-2022 08:42 AM
CONTRACTORS SALES CO	7013215	Latham	0307811	07-06-2005 02:00 AM	-	Available	No	09-13-2021 02:57 PM
DICKINSONS AUTO	7093133	Buffalo	01994361	03-07-2005 01:00 AM	-	Available	No	01-19-2019 08:33 AM
ZAPPONE CHRYSLER	7100708	Latham	62218202	12-13-2019 07:51 AM	-	Available	No	12-16-2019 01:36 PM
SRS AUTO REPAIR INC	7092200	Latham	47442701	03-27-2014 02:00 AM	-	Available	No	02-19-2020 08:22 AM
VOLKSWAGEN OF EAST	7114436	Buffalo	62030902	08-16-2019 07:50 AM	-	Available	No	08-22-2019 08:40 AM
RPS AUTO INC	7123577	Jameica	59583952	04-06-2018 02:00 AM	-	Available	No	12-27-2018 11:03 AM
LARRY'S TRUCK CENTER	7099559	Buffalo	46995501	01-26-2014 01:00 AM	-	Available	No	04-22-2019 11:46 AM
SNORAC LLC	7066112	Buffalo	61405902	11-19-2018 11:06 AM	-	Available	No	11-20-2018 02:23 PM

1 - 10 of 12,262 results

About Vanguard | About VERIFI
©2018-2025 All rights reserved.

Plates & ITPs

Plate Issuance Dealers Only

VERIFI maintains Plate and In-transit Permit inventories for those dealers in the Plate Issuance Program

Department of Motor Vehicles
VERIFI
 Search by VIN, Stock Number, Color, Make, Model

Search

Home
Message Center
Book of Registry
Transfers
Book Orders
Book Returns
Book Inventory
Plates & ITPs
Reports
Payments
User Management
Facility Management

Enter Facility Name/Number
Clear

Plates & ITPs > Plates
 Download Options Instant All-Plates Download

PlatesITPs

Plates Inventory

Show Filters

1 - 10 of 75,862 results

FACILITY NAME	FACILITY NUMBER	FACILITY REGION	ORDER NUMBER	PLATE TYPE	NUMBER OF BOXES	ORDER PLATE RANGE	ORDER DATE	ACCEPTANCE DATE	STATUS	LAST UPDATED DATE	LAST UPDATED BY
MERCEDES BENZ OF	7102888	Latham	100028	Passenger	2	LUJ2800-LUJ2849	02-10-2025	-	Shipped	02-11-2025 08:00 AM	-
BOTNICK CHEVROLET	7106790	Syracuse	100029	Passenger	1	LUJ3650-LUJ3674	02-10-2025	-	Shipped	02-11-2025 08:00 AM	-
SOUTH POINT AUTO	7117613	Latham	100045	Passenger	2	LUJ4200-LUJ4249	02-10-2025	-	Shipped	02-11-2025 08:07 AM	-
SOUTH POINT AUTO	7117613	Latham	100044	Commercial	1	5B8254F-5B849NF	02-10-2025	-	Shipped	02-11-2025 08:02 AM	-
MILLENNIUM HYUNDAI	7112088	Melville	100041	Passenger	4	LUJ4000-LUJ4099	02-10-2025	-	Shipped	02-11-2025 08:07 AM	-
DAX POWERSPORTS	7063770	Latham	100032	Trailer	1	CJ38100-CJ38124	02-10-2025	-	Shipped	02-11-2025 08:02 AM	-
TOYOTA OF BAY RIDGE	7131812	Jamaica	100051	Passenger	5	LUJ4350-LUJ4424	02-10-2025	-	Shipped	02-11-2025 08:07 AM	-
HAMPTON MOTORSPORTS	7113225	Melville	100055	Motorcycle	1	5B838V0-5B87814	02-10-2025	-	Shipped	02-11-2025 08:07 AM	-
CAIRVANA LLC	7130299	Latham	100043	Passenger	4	LUJ4100-LUJ4199	02-10-2025	-	Shipped	02-11-2025 08:07 AM	-
HUDSON RIVER TRUCK	7065420	Latham	100042	Trailer	1	CJ38125-CJ38149	02-10-2025	-	Shipped	02-11-2025 08:02 AM	-

1 - 10 of 75,862 results

Jump to Page: 1 2 3 4 ... 7585 7586 7587

About Verifi | About VERIFI
©2018-2025 All rights reserved.



**Department of
Motor Vehicles**

Issuing Temporary Certificates of Registration (TCRs)

Temporary Certificate of Registration (TCR)

Issued when the dealer transfers existing plates or assigns new plates upon sale of a motor vehicle.

Attached to a Secure Paper MV-50

Should only be used when a Secure Paper MV-50
is issued for an acceptable reason.

Printed with required information when using
the VERIFI System.

(FRONT)

New York State
Department of Motor Vehicles

No. 11276302

TEMPORARY CERTIFICATE OF REGISTRATION

Date of Issue	Exp. Date of Temp. Cert. of Reg.
Reg. Plate No.	Exp. Date of Original Reg.
Year	Make
Name of Dealership	Facility No.

MV-50 (2/00) TCR

New York State Department of Motor Vehicles
TEMPORARY CERTIFICATE OF REGISTRATION

No. E1019

E 1 0 1 9 X X X X X X X

Date of Issue	Exp. Date of Temp. Cert. of Reg.
Reg. Plate No.	Exp. Date of Original Reg.
Year 2025	Make TOYOTA
VIN 4T1DBADK0SU523765	
Name of Dealership	Facility No.

MV-50 (03/04) TCR

Rules when issuing a Temporary Certificate of Registration (TCR)

- Only one TCR can be issued to the same person for the same vehicle.
- TCRs must be issued for 45 days or until expiration of the original registration, whichever occurs first.
- If there is a lien to be recorded, or if the dealer accepts responsibility to submit the registration paperwork to the Department, it must be submitted WITHIN 5 CALENDAR DAYS of the date of TCR issuance.

Temporary Certificate of Registration (TCR)

Before issuing a Temporary Certificate of Registration (TCR):

1. Have an Insurance Card showing Insurance Coverage is in effect on the same date, or prior to the date entered on the TCR, in the exact name(s) of the registrant(s), and for the specific vehicle documented on the ownership (*see slide 11*).
2. Have all the required documents, signatures, and copies of ID(s), to have a permanent registration and title issued by DMV.
3. Be sure that the plates you are transferring are valid and that the vehicle you are registering is in the same registration class as the original vehicle.

Dealer MV-82

Required form for
all in-state retail
dealer sales,
regardless of
whether the
dealer or
customer submits
the paperwork to
the DMV.

Required form
when submitting
Lien information.

New York State Department of Motor Vehicles		VEHICLE REGISTRATION/TITLE APPLICATION FOR DEALER SALES		Office Use Only	
INSTRUCTIONS A. Is this vehicle being registered only for personal use? ☐ Yes ☐ No If YES - Complete sections 1-4 of this form. Note: If this vehicle is a pick-up truck that is never used for commercial purposes and does not have advertising on any part of the truck, you are eligible for passenger plates or commercial plates. Select one: ☐ Passenger Plates ☐ Commercial Plates If NO - Complete sections 1-5 of this form. B. Complete the Certification in Section 8. C. Refer to form MV-82.1 Registering/Titling a Vehicle in New York State for information to complete this form.				Batch File No. _____ Class _____ Three of Name _____ ☐ Activity ☐ Renewal ☐ Activity WRR ☐ Renew WRR ☐ Orig ☐ Lease Buyout ☐ Dup ☐ Sales Tax with Title ☐ Sales Tax Only without Title	
SECTION 1 I WANT TO: ☐ REGISTER A VEHICLE ☐ RENEW A REGISTRATION ☐ GET A TITLE ONLY ☐ CHANGE A REGISTRATION ☐ REPLACE LOST OR DAMAGED ITEMS ☐ TRANSFER PLATES NAME OF PRIMARY REGISTRANT (Last, First, Middle or Business Name) _____ Registrator Type: ☐ Individual ☐ Co-Registrants ☐ Corp/Organization FORMER NAME (If name was changed you must present proof) _____ NYS driver license ID number of PRIMARY REGISTRANT ☐ No ID # _____ DATE OF BIRTH _____ SEX _____ TELEPHONE or MOBILE PHONE NUMBER _____ NAME OF CO-REGISTRANT (Last, First, Middle) _____ NYS driver license ID number of CO-REGISTRANT ☐ No ID # _____ DATE OF BIRTH _____ SEX _____ THE ADDRESS WHERE PRIMARY REGISTRANT GETS MAIL (Include Street Number and Name, Rural Delivery or box number. This address will be on the document.) _____ THE ADDRESS WHERE PRIMARY REGISTRANT RESIDES IF DIFFERENT FROM THE MAILING ADDRESS (DO NOT GIVE A P.O. BOX) _____ VEHICLE IDENTIFICATION NUMBER _____ VEHICLE DESCRIPTION _____ Body Type (mark one) _____ Color 1 _____ Color 2 _____ Unladen Weight _____ Type of Power (Fuel) _____ Cylinders _____ For trailers & commercial vehicles _____ Adult Seating Capacity (including Driver) _____ If the OWNER of the vehicle is DIFFERENT from the REGISTRANT, the OWNER must complete this section. PRIMARY OWNER NYS License Number ☐ No ID # _____ NAME OF PRIMARY OWNER (Last, First, Middle) _____ THE ADDRESS WHERE PRIMARY OWNER GETS MAIL (Include the Street Number and Name, Rural Delivery or box number) _____ NAME OF CO-OWNER _____ REGISTRATION AUTHORIZATION ☐ My signature authorizes the person(s) named in Section 1 to register this vehicle in that person's name. I have provided the current ownership document.				PRIMARY OWNER DATE OF BIRTH _____ PRIMARY OWNER SEX _____	
SECTION 2 Signature of ALL owner(s) and proof of ID required when first applying for a NYS title. See form ID-82 - Proof of Identity for Registration and Title. (Date) _____				Office Use Only Mileage Brand ☐ A ☐ E ☐ N	
SECTION 3 DEALER USE ONLY - LIEN FILING - Alterations are not allowed in the lienholder section below Choose one ☐ There are no liens ☐ I am filing for the lienholder listed below Lien Filing Code _____ Lienholder Name _____ Lienholder Mailing Address (number, street, city, state, zip code) _____ NEW YORK DEALERS ONLY Did you issue plates to this vehicle? ☐ Yes ☐ No DEALER CERTIFICATION: I certify that all information provided on this application is true. I take responsibility for the integrity of the papers delivered to the Motor Vehicles office. _____ (Signature of Dealer or Authorized Representative)				Special Considerations AT BV CF CO EO EX FL IO NE NF NR NU OP OV PA PI PR RC RE SC SO SP SR SS SV TE TL TO TP TR TX XR XE WO	
SECTION 4 OFFICE USE ONLY Sales Tax _____ Status _____ Value (\$) _____ Rate _____ Out of State _____ Jurisdiction _____ Audit _____ Prior Owner _____ Lien _____ Lien Number _____ Lien Release _____ Proof Submitted _____ Reg/Tide _____ State _____ Stop/Response/Scott Law _____ Approved By _____ Date _____				Additional Signature _____ (Sign Here - Additional signature required for a partnership or if registering this vehicle in more than one name.)	

NAME OF PRIMARY REGISTRANT _____	
SECTION 4	DAMAGE DISCLOSURE Has the vehicle been wrecked, destroyed, or damaged to such an extent that the total estimate, or actual cost, of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and to make the vehicle legal to operate on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss? ☐ Yes ☐ No If you marked YES, the vehicle must have an anti-theft examination before it is registered. The title that is issued will have the statement "Rebuilt Salvage" on it.
	ALTERED (passenger capacity increased beyond that provided by the original manufacturer by method of extended chassis, lengthened wheelbase, or a lengthened seating area) Is this vehicle a limousine, stretch limousine or otherwise altered to increase seating capacity? ☐ Yes ☐ No If YES, include a picture of the required Federal Alterer's Safety Certification (normally found on the driver's door or door post) in accordance with VTL §401. If YES, is this limousine, stretch limousine or otherwise altered vehicle equipped with safety belts at all occupant seating positions? ☐ Yes ☐ No IMPORTANT: If your vehicle is a limousine, stretch limousine or otherwise altered to increase the seating capacity, you must present to the DMV office a photograph or copy of all labels or plates (normally found on the driver's door or door post). If the vehicle is a limousine, stretch limousine or otherwise altered and now has an adult seating capacity of 9 or more (including the driver), you must show the original NYS DOT Inspection Receipt OR a NYS DOT Exemption Letter.
	VEHICLE MODIFICATIONS Has this vehicle been modified from the original manufacturer specifications without extending the chassis or lengthening the wheel base? (Examples include: color changes, added seats, permanently mounted camping equipment, multi-stage vehicles.) If "Yes," describe the modifications: _____
SECTION 5	NON-PERSONAL VEHICLE USE * Vehicles that transport passengers may require NYS DOT Operating Authority (see https://www.dot.ny.gov/divisions/operating/loss/bus/passenger/), NYS DOT Inspection (see https://www.dot.ny.gov/divisions/operating/loss/bus/inspection/) and/or be subject to Article 19-A requirements (see https://dmv.ny.gov/motor-carriers/information-and-forms-article-19). Check one: ☐ A commercial tow truck with a gross vehicle weight rating of at least 8,600 pounds ☐ Used only as a farm vehicle (form MV-260F, Part 1 must be submitted) ☐ Used only as an agricultural truck or agricultural trailer ☐ Ambulance ☐ Ambulette* ☐ Hearse ☐ Combination Hearse/Invalid Coach* ☐ Used to transport passengers* (Bus, Livery, School Bus, School Car) ☐ Operates as a taxi* (you must complete the "Taxi Only" section below) ☐ Rented without a driver (private rental) ☐ Used to pick up passengers for compensation only in jurisdictions that do not regulate taxis* ☐ Other - describe the use: _____
	INSURANCE REQUIREMENTS ☐ For Hire (direct or indirect compensation) - Submit an FH Certificate ☐ Not For Hire - Submit a current and valid NYS Insurance ID Card ☐ DOT Operation - Submit and record the NYS DOT Permit and/or the Federal DOT Permit number.
	TAXIS ONLY (check one) ☐ Vehicle is used in New York City, Westchester, or Nassau counties. ☐ Vehicle is used as a contract carrier in NYC (commuter van with seating capacity between 9 and 14). You are eligible for LIVERY plates. ☐ Vehicle is used for pick up in a jurisdiction that regulates taxis other than NYC, Westchester county, or Nassau county.
SECTION 6	CERTIFICATION I certify that the information I have given on this application and on any documentation provided in support of this application is true and complete. I certify that the vehicle is fully equipped as required by the Vehicle and Traffic Law, and has passed the required New York State inspection, or has qualified for a time extension (form VS-1077) and will be inspected within 10 days. I also certify that appropriate insurance coverage is in effect, and that the vehicle will be operated in accordance with the Vehicle and Traffic Law. If I am applying for replacement registration items, I certify that the registration is not currently under suspension or revocation. If I have plates in a series reserved for a special group, I certify that I am still eligible to receive them, and that I have only one set of these plates. If I am using a credit card for payment of any fees in connection with this application, I understand that my signature below also authorizes use of my credit card. WARNING: Intentionally making a false statement or providing false or misleading information in connection with this application is a criminal offense that may subject you to prosecution under the law.
	Print Name Here _____ (Print Name in Full - If registering for a corporation, print your full name and title) Sign Here X _____ (Sign Here) Print Additional Name Here _____ (Print Name in Full) Additional Signature X _____ (Sign Here - Additional signature required for a partnership or if registering this vehicle in more than one name.)

Proof of Ownership

Acceptable proof of ownership must be one of the following:

- ❑ NYS DMV Certificate of Title (MV-999);
- ❑ Out of state title along, with any reassignment documents;
- ❑ Manufacturers Certificate of Origin;
- ❑ NYS DMV Salvage Certificate (MV-907A); or
- ❑ Consignment and sales agreement.

Certificate of Title (MV-999)

CERTIFICATE OF TITLE
NEW YORK STATE

THIS IS A DUPLICATE CERTIFICATE AND MAY BE SUBJECT TO THE RIGHTS OF A PERSON UNDER THE ORIGINAL CERTIFICATE

• LIENS •

Title and Identification No. **ABCDEF12345678912**
ABCDEF12345678912

Year **1996** Make **CHEVR** Model Code **CVT** Body/Ch. **2DSD** Document No. **752301W**

Color **RD/WH** Wt./Sts./Lgh. **003456** Fuel **GAS** Cyl./Prop. **8** New or Used **USED** Type of Title **VEHICLE** Date Issued **1/09/98**

Name and Address of Owner(s)
MOTORIST, MIKE
MOTORIST, MARY
202 SOUTH SWAN ST
ALBANY NY 12121

ODOMETER READING: **123456**
ACTUAL MILEAGE **123456**

IMPORTANT: THIS VEHICLE WAS RETURNED TO THE MANUFACTURER OR DEALER BECAUSE IT DID NOT CONFORM TO ITS WARRANTY.

• STOLEN VEHICLE • INSURANCE TRANSFER ONLY
RECONSTRUCTED • NON-USA STD • REBUILT SALVAGE/NJ
NON-COMPLYING NY EMISSIONS

This document is your proof of ownership for this vehicle, boat or manufactured home. Keep it in a safe place, not with your license or registration or in your vehicle or boat. To dispose of your vehicle, boat or manufactured home, complete the transfer section on the back and give this title to the new owner.

IMPORTANT: THIS VEHICLE IS NOT EQUIPPED WITH A TAMPER-RESISTANT ODOMETER

Lienholder
RODGEROLD FINANCE
DEPT. C
123 BROADWAY
TROY NY 12180

Lienholder
SMAC
ALBANY REGIONAL OFC
9010 ED
ALBANY NY 12221

Lienholder
STATE BANK
CUMMERS LOAN UNIT
STATE ST
ALBANY NY 12121

Lienholder
KEY BANK
AUTO LOAN DIVISION
STATE ST
ALBANY NY 12121

DEPARTMENT OF MOTOR VEHICLES

MV-999 (5/15)

This is an open title:

This section should be completed by both the seller and buyer when the vehicle is transferred.



ANY CHANGE OR ERASURE WILL VOID THIS TITLE -- ANY FALSE STATEMENT IS A MISDEMEANOR

SECTION I - Transfer by Owner

ODOMETER DISCLOSURE STATEMENT
Note: This vehicle cannot be registered or titled in the name of the new owner unless mileage is disclosed. Federal and State Law require that you state the mileage of the vehicle described on this certificate when transferring ownership. Failure to do so, or providing a false statement, may result in fines and/or imprisonment.

I certify that, to the best of my knowledge, this odometer reading (check one):
☐ 1. reflects the ACTUAL MILEAGE as seen on the odometer of the vehicle described on the front.
☐ 2. EXCEEDS MECHANICAL LIMITS (odometer started over at zero).
☐ 3. not the actual mileage. WARNING - ODOMETER DISCREPANCY.

ODOMETER READING
(no tenths)
ODOMETER HAS SPACE FOR: (Check one)
☐ Five Digits, excluding tenths
☐ Six Digits, excluding tenths

DAMAGE DISCLOSURE STATEMENT (To be Completed by Owner Named on Face of Title)
I certify that, to the best of my knowledge, this vehicle ☐ has been or ☐ has not been wrecked, destroyed or damaged to such an extent that the total estimate or actual cost of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and for legal operation on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss. (Checking the "yes" box means that the vehicle must have an anti-theft examination before being registered and that the title issued will have the str "Wrecked Salvage: NY" on it.)

I or we transfer the vehicle, boat or manufactured home described on this certificate. At the time of transfer, this title is subject only to the liens or encumbrances listed on this certificate, if any. I also certify that this is the most recent title issued for this vehicle, boat or manufactured home.

Note: Section 2113 of the Vehicle and Traffic Law requires that application for a title must be made within 30 days of transfer.

SIGN HERE

Seller
Seller's Signature _____ Seller's Name (Print in Full) _____
Street Address _____ City _____ State _____ ZIP code _____ Date of Statement _____

Buyer
Buyer's Signature _____ Buyer's Name (Print in Full) _____
Street Address _____ City _____ State _____ ZIP code _____ Date of Statement _____

SECTION II - Reassignment by Manufactured Home Dealer or Registered Boat Dealer or Out-of-State Dealer

ODOMETER DISCLOSURE STATEMENT
Note: This vehicle cannot be registered or titled in the name of the new owner unless mileage is disclosed. Federal and State Law require that you state the mileage of the vehicle described on this certificate when transferring ownership. Failure to do so, or providing a false statement, may result in fines and/or imprisonment.

I certify that, to the best of my knowledge, this odometer reading (check one):
☐ 1. reflects the ACTUAL MILEAGE of the vehicle described on the front.
☐ 2. EXCEEDS MECHANICAL LIMITS (odometer started over at zero).
☐ 3. not the actual mileage. WARNING - ODOMETER DISCREPANCY.

ODOMETER READING
(no tenths)
ODOMETER HAS SPACE FOR: (Check one)
☐ Five Digits, excluding tenths
☐ Six Digits, excluding tenths

I or we transfer the vehicle, boat or manufactured home described on this certificate. At the time of transfer, this title is subject only to the liens or encumbrances listed on this certificate, if any. I also certify that this is the most recent title issued for this vehicle, boat or manufactured home.

Note: Section 2113 of the Vehicle and Traffic Law requires that application for a title must be made within 30 days of transfer.

Seller
Seller's Signature _____ Seller's Name (Print in Full) _____
Street Address _____ City _____ State _____ ZIP code _____ Date of Statement _____

Buyer
Buyer's Signature _____ Buyer's Name (Print in Full) _____
Street Address _____ City _____ State _____ ZIP code _____ Date of Statement _____

Boat Dealer's Facility # _____

MV-999 (4/08)

MV-999 Section One: Transfer by Owner

- ❑ All titles belonging to a N.Y. dealer (other than those titled in the Dealer's name) must have the "Transfer By Owner" section completed before being entered into the dealer's inventory. All items in this section must be completed upon transfer by the owner listed on the front of the title.
- ❑ The only exception is a vehicle that is on consignment. In lieu of completing the "Transfer By Owner" section, the dealer must have a consignment letter along with the title.

MV-999 Section Two: Reassignment by Manufactured Home Dealer or Registered Boat Dealer or Out of State Dealer

Reassignment by Registered/Out of State Dealer:

- ❑ This section should only be completed at the time of transfer by an out of state dealer. It should never be completed by a registered N.Y. Dealer.
- ❑ Exception: Boat dealers should complete this section for boat transfers.

CRITICAL

- ❑ **ANY FALSE STATEMENT IS A MISDEMEANOR**
- ❑ **ANY CHANGE, WHITEOUT, OR ERASURE WILL VOID A TITLE**
- ❑ **OUT OF STATE SALVAGE TITLES, THAT ARE TO BE TITLED IN NEW YORK STATE, WILL SHOW A SALVAGE BRAND AND THE STATE IT CAME FROM**

Manufacturers Certificate of Origin

CERTIFICATE OF ORIGIN FOR A VEHICLE RD146

2928

GM

DATE: 11/10/16

INVOICE NO.: RBLPD019

VEHICLE IDENTIFICATION NO.: 1G1Y12D71H5300043

YEAR: 2017

MODEL: CHEVROLET

BODY TYPE: CORVETTE

NO. CYLS.: 8

SERIES OR MODEL: 3.6L V6

W07

52.7

4101

I, the undersigned authorized representative of the company, firm or corporation named below, hereby certify that the new vehicle described above is the property of the said company, firm or corporation and is transferred on the above date and under the invoice number indicated to the following distributor or dealer.

NAME OF DISTRIBUTOR, DEALER, ETC.: CAMPBELL CHEVROLET OF BOWLING GREEN

17092 TVCKSC

2151 SCOTTSVILLE RD

BOWLING GREEN KY 42104-4197

It is further certified that this was the first transfer of such new vehicle in ordinary trade and commerce.

* THIS VEHICLE *
* HAS A *
* 50-STATE *
* EMISSION *
* SYSTEM *

GENERAL MOTORS LLC

BY: *J. Hambour*
(SIGNATURE OF AUTHORIZED REPRESENTATIVE) (AGENT)

G74517516

DETROIT MI 48243-1114

CITY - STATE

GM 521 REV. 10-05

Limited Use Motorcycles and Point of Sale Registration

- ❑ All limited use motorcycles (aka “mopeds”) sold by a dealer must be registered at the point of sale. Meaning, before the vehicle is delivered to a buyer the dealer must issue a permanent registration or temporary certificate of registration (MV-50 TCR). This requires a dealer to process the paperwork at DMV or be enrolled in the dealer plate issuance program, if eligible.
- ❑ Point-of-sale registration for limited use motorcycles used exclusively outside of New York is not needed. The buyer must sign a declaration that they understand the conditions when a limited use motorcycle must be registered and the penalties if found in violation.
- ❑ Please be aware that limited use motorcycles must be certified by the manufacturer to be registered. Prior to offering this type of vehicle for sale dealers should ensure they are certified. To check if a limited use motorcycle is certified or for more information on the certification process, please contact DMV’s Technical Services Bureau at (518) 474-5282, Option #4.
- ❑ A dealer’s failure to register a moped at the point of sale is subject to administrative action by the Department.



**Department of
Motor Vehicles**

DEALER PLATE ISSUANCE PROGRAM



**Department of
Motor Vehicles**

DEALER PLATE ISSUANCE MANUAL

Vehicle Safety
Albany, New York

dmv.ny.gov

MV-461 (2/25)

Dealer Plate Issuance Program

This program enables your purchaser to immediately take delivery of the vehicle/trailer at the time of sale, before DMV issues the permanent registration and plate sticker.

To be eligible, you must be a dealer in good standing for 1 year.

You must sell at least 25 vehicle per year.

Plates and Permits must be secured at all times.

Dealer must keep a log showing what plates are in inventory and what plates are being issued. The log must contain:

- ☐ Customers name
- ☐ eMV-50/TCR number issued
- ☐ Date sent to DMV
- ☐ Plate or Permit number issued
- ☐ Date issued

Completing these entries in VERIFI meets this requirement.

Dealer Plate Issuance Program

Applications for registration and/or title

MUST BE SUBMITTED TO DMV

WITHIN 5 CALENDAR DAYS

Failure to follow the 5-day law will result in termination from plate issuance program participation.

This is a critical public safety measure and ensures no “ghost cars” are on the road due to failure of dealer to file paperwork.

DMV AUDITS THIS REQUIREMENT REGULARLY

Dealer Plate Issuance Program

If a vehicle is on the road with a plate, that vehicle **MUST BE REGISTERED**.

If a plate is issued to a vehicle, that plate cannot be returned to inventory.

Plates MUST be issued IN ORDER.

Enrolled Dealers may issue the following plates:

- Passenger
- Commercial
- Motorcycle
- Trailer
- In-Transit Permits
- Limited Use Motorcycle (types A, B, and C)
- In-Transit Permits

Dealer Plate Issuance Program

DMV removes dealers from the Dealer Plate Issuance program regularly.

Standards for removal are lower than standards for suspension or revocation of a dealer's license.

To preserve the integrity of secure documents, DMV takes compliance with Plate Issuance very seriously.

Dealer Plate Issuance Program

INTERSTATE IN-TRANSIT PERMITS (ITP) *MV-465ITP Submission to DMV Central Office*

- An Interstate In-Transit Permit will **not** be processed without the following documents:
 - ☐ Original pre-numbered tear-strip from the In-Transit Permit Plate
 - ☐ Original/Completed MV-82ITP application, signed by the registrant(s) and owner(s), when applicable (see Section 4.3)
 - ☐ Copy of the Certificate of Sale (MV-50/eMV-50), along with any other transfer documents showing continuity
 - ☐ Copy of the proof of ownership (front and back)
 - ☐ Copy of the In-Transit Permit (MV-639ITP), with both Parts 1 and 2 completed for the customer
 - ☐ the correct expiration date of the ITP is always 30 days after the issue date, with the issue date counted as Day 1 of the 30-day period (i.e. if the ITP is issued on January 1, the expiration date is January 30, not January 31)
 - ☐ Copy of proof of financial security: NYS insurance card or Insurance letter/binder from an out-of-state insurance company in the name of the registrant(s)
 - Must contain registrant's name and address; Insurance Company's name and address; Policy number; effective date; and Vehicle info (Year, Make, and VIN)
 - ☐ Proof of Identity/date of birth or Proof of Corporation - for both the registrant(s) and owner(s)
 - ☐ Supporting documents, as necessary (i.e., POA form MV-93, Dealer Authorization statement, etc.)
 - ☐ Completed MV-465ITP (In-Transit Permit Transmittal Form)

Remember: Any alterations, strike-outs, or white-outs voids the ITP. Voided ITPs must be submitted on a separate transmittal, from those to be processed.

Dealer Plate Issuance Program

(MV-82ITP) Required application when selling a vehicle to a consumer who intends to transport the vehicle to register it in a location outside of NYS

IN-TRANSIT PERMIT/TITLE APPLICATION
dmv.ny.gov

Batch File No. ☐ Orig ☐ Activity

PLEASE PRINT CLEARLY

OFFICE USE ONLY

Old Plate _____ New Plate _____

Special Conditions: EX GI IF NF NU OO OV PA RA RC SA SO SP SS SV

DEALER ONLY: Permit Info. Number _____ Expiration Date _____ Date Issued _____ Facility ID Number _____ Is there a lienholder? ☐ Yes ☐ No

INSTRUCTIONS → COMPLETE 1, 2, 3, 4, 5, and 6. WHEN 1 AND 5 APPLY, COMPLETE THOSE SECTIONS. PLEASE PRINT CLEARLY.

1. Mark the box for the action you need:
☐ Transport this vehicle to register it at a location outside of New York State.
☐ Transport this vehicle within New York State to register it in another part of New York State.
☐ Transport this vehicle to obtain the required NYS Department of Transportation or NYS Heavy Vehicle Inspection (see page 2 for requirements).
☐ Change information on a current in-transit permit.

2. NAME OF PRIMARY REGISTRANT (Last, First, Middle) _____ NYS driver license number of PRIMARY _____ SEX _____ DATE OF BIRTH _____
NAME OF CO-REGISTRANT (Last, First, Middle) _____ NYS driver license number of CO-REGISTRANT _____ SEX _____ DATE OF BIRTH _____
DAY TELEPHONE (Optional) _____ NAME CHANGED? ☐ YES ☐ NO ADDRESS CHANGED? ☐ YES ☐ NO
ADDRESS WHERE PRIMARY REGISTRANT GETS MAIL _____
ADDRESS WHERE PRIMARY REGISTRANT RESIDES IF DIFFERENT FROM THE MAILING ADDRESS _____

3. DRIVER LICENSE NUMBER OF OWNER _____ The owner of the vehicle must sign this section. Proof of ownership and proof of owner's name and date of birth are required.
NAME OF CURRENT OWNER (Last, First, Middle) _____ DATE OF BIRTH _____ OWNER'S DAY PHONE NO. (Optional) _____
ADDRESS WHERE OWNER GETS MAIL _____
AUTHORIZATION: The registrant described in 2 is authorized to register the vehicle described in 4.

4. VEHICLE IDENTIFICATION NUMBER _____ VEHICLE DESCRIPTION _____ Body Type For Cars (mark one) ☐ 2-Door ☐ 4-Door ☐ Convertible ☐ Station Wagon ☐ Suburban ☐ Other _____
Body Type For Other Vehicles (mark one) ☐ Pick-up ☐ Van ☐ Motorcycle ☐ Snow ☐ Truck ☐ Trailer ☐ Other _____
Type of Power or Fuel (mark one) ☐ Gas ☐ Diesel ☐ Electric ☐ New ☐ Used ☐ Repaired ☐ Salvage ☐ Other _____
Does the ODOMETER display 5, 6 or 7 numbers? (write the number, do not include tenths) _____
For trailers & commercial vehicles: Axles _____ Distance _____

OFFICE USE ONLY: Message Brand _____ Date _____ Title _____ Lien _____ Lien Number _____ L.R. _____
Proof Submitted (Name and Ownership) _____ Approved By _____ Date _____ Old Fee _____ Operator _____
MV-82ITP (1/25) PAGE 1 OF 2

ation or title on page 1 of this form. For more information, refer to form MV-82.1

Owner name is printed on the current registration or title.

is for the changes.

INSPECTION IS REQUIRED before registration if the vehicle carries passengers AND the vehicle:

school or school district;
academic or vocational instruction through grade 12; religious services, religious instruction or both;
as with a physical disability, mental disability, or both;
INSPECTION IS NOT REQUIRED before registration if the vehicle:
ionity, or a school operated by, or certified by, the Office for People With Developmental
use, and is also used to transport children under the age of 21, without compensation, as
or the age of 21 as described in "d" above, without a contract or agreement for on-going services.
refer to Inspection Requirements for Carriers Transporting Passengers (form MV-82.1P).

ed proofs when you register the vehicle in New York State.
DOT inspection or a NYS Heavy Vehicle inspection is required. If one of these inspections is

☐ has been or ☐ has not been wrecked, destroyed or damaged to such an extent that the
old or reconstruct the vehicle to the condition it was in before an accident, and for legal operation
d value of the vehicle at the time of loss. (If you mark the "has been" box, the vehicle
ehicle can be registered, and "Rebuilt Salvage: NY" will be printed on the title.)
arity permit? ☐ Yes ☐ No

☐ No If "Yes", mark this box if payment is received to carry passengers ☐

Sign Here X _____
(Sign Name in Full)

AT THE APPLICANT:
Sign Here X _____
(Cardholder-Sign Name in Full)

in application or in any proof or statements in connection with it, or deceiving or substituting
in active 392 of the Vehicle and Traffic Law, and may also result in the revocation or suspension of
Commissioner. The Department makes no representation that it will issue a certificate of title or
d that the applicant is entitled to a certificate of title or transferable registration, and until all
icle is submitted and deemed to be satisfactory. Pending review of this application, neither the
y of the Commissioner's employees, deputies or agents assumes any liability or responsibility for
vehicle referenced in this application.

red New York State Dealer Only - List any additional Lienholders

Lienholder Name _____
(City) _____ (State) _____ (Zip Code) _____
Lienholder Name _____
(City) _____ (State) _____ (Zip Code) _____
provided on this application is _____
(Signature of Dealer or Authorized Representative)

True, I take responsibility for the integrity of the papers delivered to the Motor Vehicles office.

MV-82ITP (1/25) PAGE 2 OF 2

NEW YORK STATE IN-TRANSIT PERMIT

Z Z P 5 0 2 7

SAMPLE

FROM: _____ TO: _____ DATE: _____ EXPIRATION: _____

DEALER INFORMATION: NAME: _____ ADDRESS: _____ PHONE: _____ FAC. # _____

NOT TO BE USED TO TRANSPORT PASSENGERS FOR HIRE VOID IF ALTERED

PART 2: NEW YORK STATE IN-TRANSIT PERMIT RECEIPT

VEHICLE INFORMATION: VIN: _____ YEAR: _____ COLOR: _____ FUEL: _____ MAKE: _____ BODY TYPE: _____ CYLINDERS: _____

PERMIT NO: Z Z P 5 0 2 7 WEIGHT: _____

ISSUER'S INITIALS: _____ PERMIT FEE: _____

VOID IF ALTERED

Z Z P 5 0 2 7

Interstate In-Transit Permits (MV-639ITP) may be issued from stock purchased through the Dealer Plate Issuance Program



**Department of
Motor Vehicles**

Statutory and Regulatory Requirements

When Acquiring a Vehicle

When a dealer acquires a motor vehicle with a registration sticker displayed, the dealer must immediately remove the sticker.

- Leaving the registration sticker affixed may result in citations (parking tickets) being issued to the prior registrant
- A New York State dealer may be held accountable for any citations issued due to the registration sticker remaining on a motor vehicle
 - This remains true if a motor vehicle was acquired directly from the owner, or wholesale from another dealer (both dealers may be held accountable)
- DMV will be auditing dealers for compliance

When a dealer acquires a motor vehicle with and inspection certificate that was issued to the prior owner/registant, the dealer must immediately remove the inspection certificate, even if issued within the last 30 days

- DMV will be auditing dealers for compliance

Vehicle Inspection

Vehicles sold by NYS Dealers must meet the requirements of NYS Motor Vehicle Safety and Emission Inspections

- ❑ All motor vehicles sold retail, that are to be registered or sold title only in New York State, must be inspected within thirty days prior to delivery
- ❑ If a poor inspection is performed by the inspection station, the dealer is still responsible
- ❑ Know the inspection station you are dealing with (YOU are responsible)
- ❑ A dealer's responsibility does not end with a NYS Inspection

Vehicle Inspection and Used Vehicle Certification

Although a motor vehicle which is sold or transferred by a dealer must be inspected within 30 days of the date of sale and bear a valid certificate of inspection prior to delivery, **Regulation 78.13(c)** requires that the dealer themselves “inspect” the items set forth in this regulation and ensure that these items meet the required standards and **not rely solely on the results of the New York State Inspection.**

****THIS STANDARD IS HIGHER THAN A NYS SAFETY INSPECTION****

- The Used Vehicle Certification covers many items not included under the NYS Inspection. Therefore, the dealer’s responsibility does not end with the inspection.
- If a dealer farms out his repair and inspection work, the dealer is still responsible for the Used Vehicle Certification.
- These requirements apply regardless of who is buying the vehicle (NY or out of state resident)

Lien Filing Fees

The law requires lenders to pay a \$5 fee when filing a lien – dealers are prohibited from passing that fee on to vehicle purchasers. If you, as a dealer, are filing the lien on behalf of the lender you must obtain the lien filing fee from the lender. In no circumstance is that fee to be passed along to the purchaser. The Department of Motor Vehicles is finding during facility audits that vehicle purchasers are being charged inappropriately for lien filing fees.

Dealers are prohibited from passing on the \$5 lien filing fees to consumers. If a dealer is aware of these charges being passed on to consumers, **they must refund them.**

Lemon Law

Vehicles sold by NYS Dealers must meet the requirements of New York's New and Used Car Lemon Laws (Required by General Business Law 198-a and 198-b)

- ❑ Enforced by the Attorney General's Office
- ❑ If you attempt to sell a vehicle that was repurchased because of the Lemon Law, you must provide prospective purchasers with the statement found in 15 NYCRR 78.13(h)
- ❑ New: applies to vehicles sold within the first 18,000 miles or 2 years
- ❑ Used: applies to motor vehicles sold at retail for \$1,500 or more, not including sales tax, with an odometer reading of less than 100,000 miles
- ❑ Used: A written warranty must be provided to the purchaser and is based on the vehicle's mileage:
 - Less than 36,000 miles – 90 days or 4,000 miles
 - More than 36,000 but less than 80,000 – 60 days or 3,000 miles
 - More than 80,000 miles and less than 100,000 miles – 30 days or 1,000 miles

NOTE: THE ABOVE LIMITS DO NOT APPLY TO "USED VEHICLE CERTIFICATION"

Vehicle and Traffic Law and CRR

- ❑ Vehicle and Traffic Law §415 and §417
- ❑ Commissioners Regulations Part 78
 - ❑ The Vehicle and Traffic Law and Commissioner's Regulations require that all motor vehicle dealer records be available for examination during normal business hours
 - ❑ Normal business hours are defined as Monday thru Friday between the hours of 8:30 am and 5 pm



Department of
Motor Vehicles

DEALER & TRANSPORTER PLATES



Transporter Plates

- ❑ Transporter plates are used to move a vehicle from point A to point B for limited purposes
- ❑ For sale or demonstration purposes, you should use dealer plates and not transporter plates

Common Dealer Plate Violations

- ❑ **Failure to pay tolls:** if DMV is informed by a tolling authority that you haven't paid tolls incurred on your dealer plates, you will face severe penalties
- ❑ **Failure to report plates as stolen:** if you do not timely report plates that are lost or stolen, you will not be eligible for new plates
- ❑ Covering plates
- ❑ Not selling 5 vehicles per year to maintain dealer plate privilege



Department of
Motor Vehicles

REQUIRED SUPPLIES



Supplies

Required items:

- ❑ **Approved Bills of Sale**
- ❑ **Odometer Disclosure Statements**
- ❑ **New York State Used Motor Vehicle Dealer's Limited Warranties**
- ❑ **Buyers Guide**
- ❑ **Catalytic converter etching kits (new vehicle dealers only)**

Bill of Sale Requirements

- ☐ **Date of sale**
- ☐ **Registered Business Name**
- ☐ **Registered Facility Number**
- ☐ **Must classify the vehicle as:**
 - ☐ New
 - ☐ Demonstrator
 - ☐ Used
 - ☐ Wholesale
 - ☐ Junk
- ☐ **Vehicle information:**
 - ☐ Current Mileage
 - ☐ Year
 - ☐ Make / Model
 - ☐ Vehicle identification number

[illegible]

- ☐ **Used Vehicle Certification Statement**
- ☐ **Air Bag Certification Statement**
- ☐ **Dealers Optional Fee For Processing Application For Registration and/or Certificate of Title**

Bill of Sale: Required Statements

Approved Bills of Sale must include the following required statements:

1. **Used Vehicle Certification Statement:**

"If this motor vehicle is classified as a used motor vehicle, the dealer named above certifies that the entire vehicle is in condition and repair to render, under normal use, satisfactory and adequate service upon the public highway at the time of delivery."

2. **Air Bag Certification Statement:**

"The dealer named above further certifies that this vehicle complies with the inflatable restraint system requirements found in section 419-a of New York State Vehicle and Traffic Law."

3. **Dealers Optional Fee For Processing Application For Registration and/or Certificate of Title:**

"The optional dealer registration or title application processing fee (\$175.00 maximum) and special plate processing fee (\$5.00 maximum) are not New York State or Department of Motor Vehicles fees. Unless a lien is being recorded or the dealer issued number plates, you may submit your own application for registration and/or certificate of title or for a special or distinctive plate to any motor vehicle issuing office."

Bill of Sale: Prohibited Statements

A Bill of Sale CANNOT contain:

- Any statement that a vehicle is being sold “as is”
- Any statement that there is no warranty on a vehicle

Used Vehicle Certification

“If this motor vehicle is classified as a used motor vehicle, the dealer named above certifies that the entire vehicle is in condition and repair to render, under normal use, satisfactory and adequate service upon the public highway at the time of delivery.”

- ❑ Supersedes the Lemon Law
- ❑ Not negotiable or waivable – required by law
- ❑ There is no such thing as an “as is” retail sale in New York
- ❑ Price and the odometer reading of the motor vehicle do not exempt the motor vehicle from the used vehicle certification

Air Bag Certification Statement

“The dealer named above further certifies that this vehicle complies with the inflatable restraint system requirements found in section 419-a of New York State Vehicle and Traffic Law.”

- ❑ Mandatory on retail Bills of Sale beginning February 5th, 2022
- ❑ All dealers must:
 - ❑ Make sure the vehicle has an air bag
 - ❑ Check the readiness indicator light to ensure it does not show a malfunction
 - ❑ Include the new statement, in no less than 10-point type, on Bills of Sale or Invoices immediately below the Used Car Certification

Doc Fee

“The optional dealer registration or title application processing fee (\$175.00 maximum) and special plate processing fee (\$5.00 maximum) are not New York State or Department of Motor Vehicles fees. Unless a lien is being recorded or the dealer issued number plates, you may submit your own application for registration and/or certificate of title or for a special or distinctive plate to any motor vehicle issuing office.”

- ❑ Fee not to exceed \$175
- ❑ This is not a Department of Motor Vehicle fee and representation as such is a violation of the Commissioners Regulations
- ❑ Representation of this fee as mandatory is a violation of the Commissioners Regulations
- ❑ Unless a lien is being recorded, or the dealer is issuing number plates, the purchaser may avoid this fee by submitting their own application and/or Certificate of Title to any Department of Motor Vehicle or County Issuing Office

Required Documents

MV-103 Odometer Statements

Used Motor Vehicle Limited Warranty

Buyers Guide

New York State Department of Motor Vehicles

ODOMETER AND DAMAGE DISCLOSURE STATEMENT

FEDERAL AND STATE LAWS REQUIRE THAT YOU PROVIDE THE MILEAGE AND CONDITION OF THE VEHICLE DESCRIBED BELOW WHEN TRANSFERRING OWNERSHIP OF IT TO SOMEONE ELSE. IF YOU DO NOT GIVE THE MILEAGE AND CONDITION INFORMATION TO THE NEW OWNER, OR IF YOU GIVE FALSE MILEAGE INFORMATION, YOU MAY BE SUBJECT TO FINES AND/OR IMPRISONMENT.

Odometer Disclosure Statement

Enter odometer reading exactly as it appears on the vehicle's odometer (excluding tenths) and check applicable boxes.

The vehicle described below is equipped with an odometer that (please check one):

☐ has five digits, excluding tenths

☐ has six digits, excluding tenths

☐ 1. I certify that, to the best of my knowledge, this odometer reading reflects the ACTUAL MILEAGE as seen on the odometer of the vehicle described below.

☐ 2. I certify that, to the best of my knowledge, this odometer reading "EXCEEDS MECHANICAL LIMITS." (Odometer started over at zero)

☐ 3. I certify that, to the best of my knowledge, this odometer reading is "NOT THE ACTUAL MILEAGE. WARNING - ODOMETER DISCREPANCY."

Damage Disclosure Statement - Check One Box

Making a false statement or failing to accurately disclose the salvage status of a vehicle may subject you to substantial civil fines in addition to any penalties under the Penal Law.

I certify that, to the best of my knowledge, this vehicle ☐ has been or ☐ has not been wrecked, destroyed or damaged to such an extent that the total estimate, or actual cost, of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and for legal operation on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss. (Checking the "has" box means that the vehicle must have an anti-theft examination before being registered and that the title issued will have the statement "Rebuilt Salvage: NY" on it.)

Vehicle Year	Make	Model	Body Type	Vehicle Identification Number
Seller's Signature _____ Seller's Name (Print Name in Full) _____				
Mailing Address (Include Street Number and Name, Rural Delivery, Box, Apt. No.) _____				
City or Town _____	State _____	Zip Code _____	Date of Statement _____	
New Owner's Signature _____ New Owner's Name (Print Name in Full) _____				
Mailing Address (Include Street Number and Name, Rural Delivery, Box, Apt. No.) _____				
City or Town _____	State _____	Zip Code _____	Date of Statement _____	

MV-103 (2008) Skip the Trip! Do Your DMV Business On-Line At: www.nysdmv.com

USED MOTOR VEHICLE LIMITED WARRANTY, State of New York

This Limited Warranty is hereby signed by the undersigned (called the "Dealer/Lessor") in favor of

NAME: JOHN SMITH ADDRESS: 1 SECOND AVE. CITY: ANYWHERE STATE: N.Y. 10101 TELEPHONE: 111-222-3333

(hereinafter called the "Purchaser or Lessee") in connection with the purchase or lease from the Dealer or Lessor of the used motor vehicle described below. Such vehicle being called herein the "Vehicle":

Year: 1990 Make: FORD Model: TEMPO Type: 4DSD

Serial No. 1FABP23C456D78910 Odometer Reading: 062301

USED MOTOR VEHICLE LIMITED WARRANTY, State of New York

1. Subject to the conditions and exclusions as stated in this Agreement, the undersigned Selling or Leasing Dealer warrants to the Purchaser or Lessee that this used motor vehicle has been inspected, road tested and reconditioned as necessary to be in a serviceable condition on the date of sale or lease, and for a period of NINETY (90) DAYS or until the vehicle has been driven 4,000 MILES whichever ever occurs first; if the odometer reading stated above is less than 36,000 MILES; and for a period of SIXTY (60) DAYS thereafter or until the vehicle has been driven 3,000 MILES whichever occurs first; if the odometer reading stated above is MORE than 36,000 MILES but UNDER 100,000 MILES; and for a period of THIRTY (30) DAYS thereafter or until the vehicle has been driven 1,000 MILES whichever occurs first if the odometer reading as stated above is MORE than 80,000 MILES but UNDER 100,000 MILES; that discloses a mechanical failure of a COVERED Part, the Dealer or Lessor agrees as follows:

(a) The Dealer or Lessor will pay 100% of the parts and labor bills to repair or, at the election of the Dealer or Lessor, reimburse the Purchaser or Lessee for the reasonable cost of repairing the failure of a "COVERED PART" listed on the reverse side of this form for the power train (engine, transmission and drive axles), brakes, radiator, steering and electrical systems necessary to keep this vehicle in serviceable condition under normal use, provided that the repairs are done by the Dealer, Lessor or Agent, and that such repairs do not qualify for adjustment under any New Vehicle Warranty or manufacturer's defects or extension of such warranty including "manufacturer's recall".

2. **Exclusions.** This Limited Warranty and the Dealer's or Lessor's responsibility for same shall not apply if the vehicle is either than a Personal, Family or Household purpose vehicle; is used for business, commercial, livery, rental; racing or other competition; for delivery purposes; is abused; lacks customary maintenance; damaged by accident or neglect; submersed; theft; vandalism; fire or other damage from the environment or other casualty, including road hazards; disconnected, stopped or altered odometer; towing or trailering (unless such vehicle is equipped for this as recommended by the Manufacturer); unreasonable modification and/or alteration of the vehicle. Motor Cycles, Motor Homes and Off-Road Vehicles are not covered under this warranty. Classic Cars registered pursuant to Section 401 of the Vehicle and Traffic Law are also not covered. This warranty shall NOT apply to used motor vehicles sold or leased for less than one thousand five hundred dollars (\$1500.00), or to used motor vehicles with over one hundred thousand (100,000) miles at the time of sale or lease if said mileage is indicated in writing at the time of sale or lease.

3. This Limited Warranty is issued by the Selling or Leasing Dealer only and not by the manufacturer of this vehicle. It is not assignable except to the husband, wife or child of the Purchaser or Lessee and is included (without additional cost) as part of purchase or lease price of this vehicle.

4. (a) This vehicle is sold or leased with the statutory warranty required by New York General Business Law § 198-b. Under N.Y. Vehicle and Traffic Law § 417. The Dealer or Lessor warrants that this vehicle is in condition and repair to give you, under normal use, satisfactory and adequate service at the time of delivery.

(b) This Limited Warranty is expressly in lieu of any other warranties, express or implied, ALL IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY SPECIFICALLY LIMITED TO THE SAME DURATION OF TIME AS THE EXPRESS WARRANTY AS PROVIDED ABOVE. ANY WARRANTY, PROMISE OR GUARANTEE MADE BEFORE OR AFTER THE SIGNING OF THIS LIMITED WARRANTY IS VOID AND OF NO EFFECT AND IS NOT AUTHORIZED.

(c) The Dealer's or Lessor's liability hereunder is limited to repair or replacements as indicated herein and is further limited in amount in all events to the purchase or lease price of the vehicle, whether such liability arises from contract, negotiation, warranty of any kind including merchantability or fitness and for any other cause. PURCHASER OR LESSEE SHALL NOT BE ENTITLED TO RECOVER FROM THE DEALER OR LESSOR ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS OR INCOME, OR ANY OTHER INCIDENTAL OR CONSEQUENTIAL DAMAGES.

(d) Some states do not allow either (1) Limitations on how long an implied warranty lasts or (2) the exclusion or limitations of incidental or consequential damages, so these limitations may not apply.

5. This Limited Warranty begins with the date of its signing and is not valid unless signed by the Dealer, Lessor or Authorized Agent and by the Purchaser or Lessee, who is to retain a copy. All warranty repairs, questions concerning warranties and informal settlement (dispute) procedures shall be referred to the Dealer, Lessor or Authorized Agent at the address and telephone number as stated above, and/or below.

6. This Limited Warranty gives you specific legal rights.

7. The Dealer or Lessor assumes no other responsibility for any repairs regardless of any oral statements about the vehicle.

In witness whereof, I/We have attached My/Our signature/s this 15th day of APRIL, 1998.

ABC AUTO SALES ID#79999999 by X John Smith B. Carr L.S.

ANYWHERE, N.Y. 10101

111-222-4444

SEE REVERSE SIDE FOR PARTS COVERED AND NOT COVERED

BUYERS GUIDE

IMPORTANT: Spoken promises are difficult to enforce. Ask the dealer to put all promises in writing. Keep this form.

FORD TEMPO 1990 1FABP23C456D78910

VEHICLE MAKE MODEL YEAR VIN NUMBER

DEALER STOCK NUMBER (Optional)

WARRANTIES FOR THIS VEHICLE

☐ **IMPLIED WARRANTIES ONLY**

This means that the dealer does not make any specific promises to fix things that need repair when you buy the vehicle or after the time of sale. But, state law "implied warranties" may give you some rights to have the dealer take care of serious problems that were not apparent when you bought the vehicle.

☒ **WARRANTY**

☐ FULL EXLIMITED WARRANTY. The dealer will pay 100% of the labor and 100% of the parts for the covered systems that fail during the warranty period. Ask the dealer for a copy of the warranty document for a full explanation of warranty coverage, exclusions, and the dealer's repair obligations. Under state law, "implied warranties" may give you even more rights.

SYSTEMS COVERED:

* ENGINE - ALL LUBRICATED PARTS, WATER PUMP, FUEL PUMP, MANIFOLDS, ENGINE BLOCK, CYLINDER HEAD, ROTARY ENGINE HOUSINGS AND FLY WHEEL

* TRANSMISSION - THE TRANSMISSION CASE, INTERNAL PARTS, AND THE TORQUE CONVERTER

* DRIVE AXLE - FRONT AND REAR DRIVE AXLE HOUSINGS AND INTERNAL PARTS, AXLE SHAFTS, PROPELLER SHAFTS AND UNIVERSAL JOINTS

* BRAKES - MASTER CYLINDER, VACUUM ASSIST BOOSTER, WHEEL CYLINDERS, HYDRAULIC LINES AND FITTINGS AND DISC BRAKE CALIPERS

* RADIATOR

* STEERING - THE STEERING GEAR HOUSING AND ALL INTERNAL PARTS, POWER STEERING PUMP, VALVE BODY, RACK AND PINION

* ELECTRICAL - ALTERNATOR, GENERATOR, STARTER, IGNITION SYSTEM EXCLUDING THE BATTERY

DURATION: IF THIS USED MOTOR VEHICLE HAS

☐ 36,000 MILES OR LESS
90 DAYS/4000 MILES whichever occurs first

☒ OVER 36,000 MILES BUT LESS THAN 80,000 MILES
60 DAYS/3000 MILES whichever occurs first

☐ OVER 80,000 MILES BUT LESS THAN 100,000 MILES
30 DAYS/1000 MILES whichever occurs first

☐ MANUFACTURER'S WARRANTY STILL APPLIES

The manufacturer's original warranty has not expired on the vehicle. Consult the manufacturer's warranty booklet for details as to warranty coverage, service location, etc.

*** CONSULT WRITTEN WARRANTY FOR SPECIFIC DETAILS**

☐ SERVICE CONTRACT. A service contract is available at an extra charge on this vehicle. Ask for details as to coverage, deductible, price, and exclusions. If you buy a service contract within 90 days of the date of sale, state law "implied warranties" may give you additional rights.

PRE PURCHASE INSPECTION. ASK THE DEALER IF YOU MAY HAVE THIS VEHICLE INSPECTED BY YOUR MECHANIC EITHER ON OR OFF THE LOT.

SEE THE BACK OF THIS FORM for important additional information, including a list of some major defects that may occur in used motor vehicles.

FORM NO. FBGAL 1-41

TO EXPOSE ADHESIVE REMOVE LINER

Secure Paper MV-50 (MV-50)

Use of paper MV-50s will result in a dealer audit.

Issuing secure paper MV-50s for reasons other than those listed is a violation of DMV regulations and will invite administrative action against noncompliant dealers.

TYPE OF SALE
☐ WHOLESALE **OR** ☐ RETAIL:
☐ New ☐ Used ☐ Demo ☐ Salvage

New York State Department of Motor Vehicles
RETAIL CERTIFICATE OF SALE

No. **11276302**

1 1 2 7 6 3 0 2 *

VEHICLE INFORMATION:

Year	Make	Model	Body Type	Color	Weight (Unladen)	Fuel Type	Cylinders	Adult Seating Capacity
Vehicle Identification Number			Lien(s)	Inspection Certificate Number		Date of Inspection	Inspection Station Number	
Plate/Permit Number		Number of Dealer Plate Loaned		☐ Lease Buyout (Insp. Not Required)	Selling Price \$			

DEALER INFORMATION (Print Name and Address)

PURCHASER INFORMATION (Print Name and Address)

PRIOR OWNER INFORMATION (Print Name and Address Source of Ownership)

ODOMETER DISCLOSURE STATEMENT
Federal and state laws require that you state the mileage of the vehicle described on this certificate, when transferring ownership. Failure to do so, or not telling the truth about the mileage may result in fines and/or imprisonment.
The odometer on the vehicle described above has: ☐ 5 digits ☐ 6 digits not including tenths
☐ I certify that, to the best of my knowledge, this odometer reading represents the "ACTUAL MILEAGE" of the vehicle described above.
☐ I certify that, to the best of my knowledge, this odometer reading is "EXCEEDS MECHANICAL LIMITS."
☐ I certify that, to the best of my knowledge, this odometer reading is "NOT THE ACTUAL MILEAGE. WARNING: ODOMETER DISCREPANCY."

ODOMETER READING			
(no tenths)			

DEALER CERTIFICATION:
I certify: The vehicle described above was sold to the purchaser on the date indicated, and at the time of delivery the purchaser was entitled to register the vehicle. This vehicle complied with equipment requirements of the Commissioner's Regulations. At the time of sale, the equipment was in condition and repair to render satisfactory and adequate service on the public highway under normal use. Equipment certification does not apply to vehicles sold as new, used, lease, or salvage. All New York State and local taxes due as a result of this sale have been collected from the purchaser. False statements made herein are punishable as perjury, misdemeanor or violation to Section 210.45 of the Penal Law.

DEALER (or authorized representative) - (SIGN full name)	PRINT full name of dealer or authorized rep.	Date	Dealer Facility No.
PURCHASER - (SIGN full name)	PRINT full name of purchaser	Date	Selling Dealer NYS Sales Tax No.

MV-50 (2/00)

ANY CHANGE OR ALTERATION VOIDS THIS CERTIFICATE

Secure Paper MV-50

- Dealers must account for all secure paper MV-50s
- A secure paper MV-50 MUST BE ENTERED INTO VERIFI on the day issued, and prior to the application processed date
- If this is not possible, dealers must use the Exceptions Log to account for secure paper MV-50s
- Inaccurate status entries of secure paper MV-50s, such as Void instead of Issued, will delay book replacement, and may lead to enforcement action



Department of
Motor Vehicles

PLACE OF BUSINESS



Required Signs

Every retail dealer must display an official dealer sign and/or a permanent sign containing the actual business name (not the d/b/a) and facility number



Signs Continued

- Dealers are required to display signs and/or window lettering on the front of the premises occupied by their places of business. Such signs and/or window lettering must contain the actual name under which the business is conducted. When a dealer does business under two or more names, a sign or window lettering in each name is required
- A dealer may NOT post any sign which would tend to indicate that the dealer's place of business is franchised to sell new motor vehicles, when in fact the dealer is not franchised

Sales Away From Premises

Dealers must make all sales at their registered place of business with the following exceptions:

- ❑ Sales can take place at the home or place of business of a customer
- ❑ Up to two sales per year may be made at additional locations with prior written approval of the Regional Director of the Division of Vehicle Safety Services in the Region that the dealership is located

Advertising

A dealer must include either the dealer's registered name or facility number on all advertising.



**Department of
Motor Vehicles**

Consignment

Consignment

A vehicle is on consignment when a dealer agrees to buy or accept transfer of ownership of that vehicle from its owner only if he first succeeds in finding a purchaser

A dealer accepting a vehicle must:

- ❑ Promptly enter the vehicle in the book of registry
- ❑ Receive a letter of consignment identifying the vehicle by year, make, model and VIN, indicating the price the owner will accept and stating that the dealer has the authority to sell the vehicle
- ❑ Receive the ownership document
- ❑ Make the appropriate entries in the book of registry when the vehicle is sold or returned to the owner

Consignment Sale

The selling dealer is responsible for :

- ❑ Used Vehicle Certification (V& T Section 417)
- ❑ NYS Inspection
- ❑ Lemon Law Warranty
- ❑ If a complaint is filed, DMV will contact the selling dealer to resolve any problems

Consignment and Sales Agreement

CONSIGNMENT AND SALES AGREEMENT

(Required Between Owner of Record and Dealer)

Date _____

Seller, as owner of record (hereinafter "Consignor") agree with Dealer, named below (hereinafter "Consignee") to the following terms and conditions:

(1) I (We), the undersigned consignor(s), hereby consign and deliver possession of my (our) vehicle which is a _____ Year _____ Make _____ ID # _____

License _____ State _____ Mileage _____, to _____ (Consignee) Dealer # _____

for the sole purpose of selling the vehicle and paying, to the consignor or his or her designee from the proceeds of the sale of the vehicle, the amount agreed upon under terms of this agreement. This agreement is effective and valid only for a period of _____ days from this date.

(2) At the termination of this agreement, the consignee shall return the vehicle to the consignor, or, at the option of both the consignor and consignee, enter into a new agreement.

(3) If the vehicle is sold by the consignee during the term of this agreement, the money due the consignor shall be disbursed within 20 days after the date of sale in accordance with the terms of this agreement. As used in this agreement, a "sale" occurs when the consignee either (A) receives the purchase price or its equivalent or executes a conditional sales contract for the vehicle, or (B) when the purchaser takes delivery of the vehicle, whichever occurs first.

(4) The following information shall be completed prior to the signing of this agreement:

Current market value: \$ _____ Source: _____

Outstanding liens: \$ _____ Lienholder: _____

(Any difference between the outstanding amount shown and the actual payoff to the lienholder will be credited to the consignor.)

Repairs to be made: \$ _____ Work Order # _____

Moneys to the consignor: _____ percent of sale price, or flat fee of \$ _____

(5) Within 20 days after sale, the consignee shall make an accounting to the consignor of all of the following: date of sale, sale price, name of purchaser, repairs authorized by consignor (supported by work records), exact amount of any liens payable to lienholders, and evidence of payment.

(6) The consigned vehicle is delivered to the consignee in trust for the exact terms set forth in this agreement. The consignee agrees to receive this vehicle in trust and not to permit its use for any other purpose other than contained in this agreement without the express written consent of the consignor.

(7) Upon payment of the moneys due the consignor, the consignor agrees to furnish the consignee those documents necessary to transfer the ownership of the vehicle to the purchaser.

(8) It is agreed that consignee assumes no responsibility for loss or damage to the above vehicle by fire, theft, accident or other cause. Consignor agrees to maintain insurance of his/her own for this purpose.

Signatures

Consignor (Seller)

Date

Address

Consignee (Dealer)

Date

Address

NOTICE TO CONSIGNOR: Failure of the consignee to comply with the terms of this agreement may be a violation of statute which could result in criminal or administrative sanctions, or both. If you feel the consignee has not complied with the terms of this agreement, please contact the Department of Motor Vehicles, Division of Investigations and Occupational Licensing, Bureau of Investigations, via the local Department of Motor Vehicles office.

KAR KARE
Reorder (714) 891-1497

Form #F142

176

Contacting DMV

- Website: WWW.DMV.NY.GOV
- Phone:
 - Dealer & Transporter Business Applications: Bureau of Facility Services (518) 474-0919 (option #2)
 - Procedures and Regulations: Technical Services Bureau (518) 474-5282 Option #4
 - Supplies: Bureau of Facility Services (518) 474-3375



**Department of
Motor Vehicles**

QUESTIONS





Department of Motor Vehicles